

## UNIT (SHARE OF STOCK) FOR SALE

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### INITIAL

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You must keep The Homes office informed of your current phone number.

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If you have the utilities shut off, you must have The Homes winterize the unit. The charge for winterization is \$40.00. If you have the utilities shut off without the unit being winterized, you will be charged a penalty of \$200.00. You are financially responsible for any damage that occurs to your unit and/or your neighbor's unit due to utilities being shut off.

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**UTILITIES MUST BE ON BEFORE THE UNIT CAN BE SOLD.** If the utilities are shut off for more than a year, you will have to contact UG Neighborhood Resource Center, 4953 State Ave, Kansas City, KS 66102, (913) 573-8600. Your utility lines will have to be inspected by the city and charges can range from \$300-\$500.

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Your unit must be clean to show the unit to prospective buyers. If your unit is not clean and in the proper condition The Homes will not show the unit.

### I HAVE READ AND AGREE TO THE TERMS INITIALED

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Will you be living in the unit until it is sold? **(circle one)** YES or NO

If moving what is your forwarding address: \_\_\_\_\_

Is The Homes authorized to show the unit? **(circle one)** YES or NO

Does the unit have Air Conditioning (circle one) **CENTRAL AIR** or **WINDOW UNIT** or **NONE**  
**(If you have central air, how old is the system \_\_\_\_\_. Documentation of age and service of the central air must be provided).**

Extras: (List any extras that are remaining with the unit, such as appliances, shed, deck, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ASKING PRICE: \$** \_\_\_\_\_

**I certify that the information submitted is true and accurate.**

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**MAKE A COPY AND GIVE TO RESIDENT**

**REQUEST FOR AN EVALUATION/APPRAISAL  
FROM THE QUINDARO HOMES FEDERAL CREDIT UNION  
QHFCU 913-342-3421 (Hours Monday, Wednesday, and Friday 12:30 pm to 4:30 pm)**

The Credit Union will provide an evaluation/appraisal of your unit to determine how much money they will loan qualified buyers. The Credit Union will loan 90% of the evaluation price. **THE COST OF THE EVALUATION/APPRAISAL IS \$35.00 AND MUST BE PAID WHEN SUBMITTING THIS FORM.**

Date: \_\_\_\_\_

Stockholder: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Are there animals in the unit? **(circle one) YES or NO**

Please describe: \_\_\_\_\_

Does the Credit Union have permission to get the key from The Homes office? **(circle one) YES or NO**

If you have an alarm, does the Credit Union have permission to get the alarm code from The Homes office?  
**(circle one) YES or NO**

If you deny permission to the Credit Union to obtain a key and/or alarm code from The Homes office, the Credit Union will set an appointment time to do the evaluation/appraisal according to their availability.

**GIVE THIS TO THE CREDIT UNION**

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**TO BE COMPLETED BY THE CREDIT UNION**

DATE EVALUATED: \_\_\_\_\_

STOCKHOLDER NAME: \_\_\_\_\_

STOCKHOLDER ADDRESS: \_\_\_\_\_

TOTAL EVALUATION: \_\_\_\_\_

MAXIMUM LOAN AMOUNT: \_\_\_\_\_